

## Mid Devon District Council

### Audit Committee

Monday, 16 July 2018 at 10.00 am  
Phoenix Chamber 1, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 18 September 2018 at 5.30 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr R Evans (Chairman)  
Cllr Mrs J B Binks  
Cllr Mrs C Collis  
Cllr R M Deed  
Cllr T G Hughes  
Cllr R F Radford  
Cllr L D Taylor

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
3. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
4. **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
5. **Minutes of the previous meeting (Pages 5 - 10)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 29 May 2018.

6. **Annual Governance Statement for 2017/18 including the Corporate Governance Framework** *(Pages 11 - 38)*  
To receive a report from the Group Manager for Performance, Governance and Data Security presenting the Committee with the draft Annual Governance Statement for 2017/18 and accompanying Corporate Governance Framework.
7. **Annual Report and Accounts for 2017/18** *(Pages 39 - 162)*  
To receive a report from the Deputy Chief Executive (S151) presenting the final version of the annual report and accounts to Members, highlighting any areas which have been amended since the draft accounts were presented to the Audit Committee in May.
8. **Grant Thornton Audit Findings 2017/18** *(Pages 163 - 188)*  
To receive a report from Grant Thornton summarising their findings following an audit of the 2017/18 financial accounts.
9. **Update on outstanding audit recommendations** *(Pages 189 - 190)*  
To receive an update on outstanding audit recommendations as requested at the previous meeting. This to include an update on recommendations made within the Developmental Control area (please see attached as a response from the Head of Planning, Economy and Regeneration).
10. **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
  - Progress update on the Annual Governance Statement Action Plan
  - Performance and Risk
  - Internal Audit Progress Report
  - Financial Regulations Review
  - Annual Audit Letter from Grant Thornton
  - External Audit Progress Report and Update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Friday 6<sup>th</sup> July 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not

to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)